

My Family's Christmas Tradition

Microsoft PowerPoint



Objectives:

- Students write about family holiday tradition and plan on storyboard.
- Students create slide with text and graphics from storyboard information.

Prerequisites:

- Knowledge of simple navigating and formatting in Microsoft PowerPoint.

Materials:

- Microsoft PowerPoint
- Storyboard – Create a slide layout by making a template in PowerPoint. You can choose a slide layout and then use the rectangle tool to frame the boxes. Select no fill so that the text will show through. Format it for your students' needs. Print a copy for each student.

Teacher Procedure:

- Read *An Early American Christmas* by Tomie dePaola. Discuss the traditions the family brought with them to America from Germany.
- Brainstorm as a class, holiday traditions observed by their families. List them or diagram them in a web on the board or in Inspiration.
- After brainstorming, give each student a copy of the storyboard to write, draw and plan about his or her family's holiday traditions.

Student Directions for Creating a PowerPoint Slide:

(Copy these directions onto another document and format for your class.)

1. Open Microsoft PowerPoint.
2. Select blank presentation.
3. Select the first or second layout design in the second row. (Clip Art and Text)
4. Click in the title and add your title: The Smith's (Your family's name) Traditions.
5. Format the text by changing font and size. Be sure to highlight text or select the frame.
6. Click into the text box below and delete the bullets by deselecting the bullet option. Type in the text that tells about your family's tradition.
7. Double click into the graphic box and select a graphic from the clip art gallery. (If time allows insert a family photo)
8. Format the background of your slide by going to format on the menu bar and selecting background to choose a color or pattern.
9. Check your spelling and save your slide in a folder as directed by your teacher.

Creating the Presentation from Individual Student Slides

1. Open Microsoft PowerPoint. Start with a blank presentation.
2. Select Title Slide and make a title slide for the presentation.
3. To begin adding student slides switch to Slide Sorter View.
4. Go to Insert on the menu bar and select the option > Slides from Files. (If it is not there hit the bottom arrow to see the rest of the menu.
5. At the next window, click browse to get to the folder that contains the students' slides. Select a slide and then click insert, to place it in the slideshow.
6. Go back to browse and select another slide. Insert it into the slideshow.
7. When all slides are entered, go to edit and select all (Ctrl + A).
8. Go to Slideshow on the menu bar and select Slide Transitions. Select Random Effects and be sure to select slow to medium and Apply to All.
9. Save the slideshow after making a final slide.
10. Show the slideshow during your holiday celebration with parents.