



# ACTIVDirections

## Camera Tool and Action Objects

### Taking a Photo from the Web

1. Open ACTIVstudio 2
2. Navigate to a picture on the web.
3. Select camera tool and select Area.
4. Resize the area to fit the photo selected.
5. Select the first camera option, to current flipchart on the camera toolbar.
6. This will place your photo onto a new flipchart page.
7. The other options are:
  - a. To New Flipchart
  - b. My Resource Library
  - c. My Shared Resources
  - d. To Clipboard

### Making a Photo Transparent

1. Copy a photo or Image into the flipchart page.
2. Use the Keep Aspect arrows to enlarge the image to fit the page.
3. Double click on the image.
4. Select the image properties icon.
5. Under the appearance menu, slide the translucency tool to the desired gradient.

### Two Ways to Copy Text from the Web Into a Flipchart

#### Camera Tool Capture

1. Open a web page that contains desired text.
2. Select the camera tool and select Area.
3. Use the handlebars to change the width of the selection window.
4. Choose >To Current Flipchart.
5. This text will be an image that is not editable.

#### Copied Text ( Editable Text)

1. Open a web page that contains desired text.
2. Highlight the text and copy ( CTRL + C)
3. Open the flipchart place that will contain the text.
4. Right click and paste as text from the clipboard.
5. Double click on the inserted text and select the text tool.
6. This text is editable and words can be filled with the paint can.

### Adding a Linked Action Object to a Photo or Image

1. Right click on an image or text.
2. Select Insert>Link Object
3. Type or paste a URL in the top field.
4. Select the third radial circle, Action Object.
5. Right click on the page and be sure Show Action Objects is selected.
6. With Enabled Actions turned off, you can resize and move the action object anywhere on the flipchart.
7. When you save be sure that Enabled Actions is turned on and Show Action Objects is turned off.



Area  
Point to Point  
Freehand  
Window  
Fullscreen>